



BOARD OF DIRECTORS
Open Meeting Minutes
8:30 a.m. on Friday, January 31, 2025
Boardroom, 119 Chatham St. W

Present:	Dr. Robert Gordon Acting Chair	Federica Nazzani Sec/Treasurer	Chris Savard Past Chair (Zoom)	Marie Campagna Director
	Waseem Habash Director	Jim Lyons Director	Warden Hilda MacDonald Director/Funder	Jimi Tjong Director
Regrets:	Mayor Drew Dilkens Chair/Funder	Alex Anobile Director		
Staff:	Keith Andrews Strategic Advisor to the Board of Directors and COO	Joe Goncalves VP, Investment Attraction & Strategic Initiatives	Holly Connelly Executive Liaison	

1. CALL TO ORDER & DISCLOSURE OF CONFLICT OF INTEREST

The meeting was called to order at 8:33 a.m. by Dr. Robert Gordon, Acting Chair and quorum was met. No conflicts of interest were declared.

2. AGENDA

Motion Moved by Jim Lyons
Seconded by Marie Campagna

That the agenda for the January 31, 2025, meeting of Invest WindsorEssex Board of Directors is approved as presented. Carried.

3. CONSENT AGENDA

- 3.1 Minutes – November 29, 2024
- 3.2 Monthly Performance Measures and Metrics
- 3.3 Department Updates

Motion Moved by Jim Lyons
Seconded by Marie Campagna

THAT the consent agenda and the recommendations therein are approved. Carried.

4. BOARD OF DIRECTORS REPORTS

4.1 Chair's Report

None

4.2 Report from the COO and Strategic Advisor to the Board

Keith Andrews formally introduced himself to the Board of Directors and shared his mandate as Strategic Advisor to the Board of Directors and COO.

1. Strategic and Organizational Review - initiating strategic planning process
2. Governance and Funding Model Review – including funding agreement gaps
3. Repair relationships with senior levels of government

a. Stakeholder Meetings

Invest Ontario

- Met with staff in Toronto and locally to discuss improving working relationships.

County of Essex

- Met with Mayors, Deputy Mayors and CAO's

b. Strategic Planning Process

The strategic planning process was initiated with three proposals currently being reviewed. All facets of the organization's structure will be under review. Flexible work arrangements will also be reviewed in order to align with funding partners.

Motion Moved by Jimi Tjong
Seconded by Jim Lyons

THAT the updates provided in the COO's Report are received. Carried.

5. NEW BUSINESS

None

6. NEXT MEETING

The next meeting of the Invest WindsorEssex Board of Directors is scheduled for Friday, March 28, 2025. (*rescheduled to April 22, 2025)

7. ADJOURNMENT

Motion Moved by Federica Nazzani
Seconded by Marie Campagna

That the open meeting of the Invest WindsorEssex Board of Directors is adjourned at 8:41 a.m. and the meeting move in camera. Carried.

The in-camera meeting was adjourned at 9:45 a.m.